## Athol Public Library Policy Governing Use of the Library

The rights and privileges of all library users and staff will be respected by library patrons at all times.

- 1. Blocking public entrances, railings, or elevators or interfering with people entering or leaving the building is not allowed.
- 2. Patrons may talk quietly throughout the library.
- 3. Furniture should be used for the purpose and by the number of people for which it was designed.
- 4. The abuse of library computers by library patrons violates the law (MGL, Ch. 266, Sec. 100) and will be grounds for prosecution.
- 5. Shoes and shirts must be worn inside the library.
- 6. Smoking of any kind, including e-cigarettes, is not allowed anywhere in the building or on library grounds.
- 7. Only guide dogs and animals trained to assist disabled persons are permitted in the library.
- 8. Patrons are responsible for their own belongings.
- 9. Library staff cannot assume responsibility for the care of unsupervised children in the library. (See the Policy on Unattended Children for further information.)
- 10. Campaigning, soliciting, or petitioning is forbidden anywhere on library property.
- 11. Entering a non-public area of the library without the permission of a staff member is prohibited.
- 12. Patrons are expected to comply with the requests of any member of the library staff.

Approved by the Board of Library Trustees on 1/21/2010 Revised by the Board on 7/17/2015